

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

**July 18, 2006
10:30 a.m. to Noon
A218C**

MINUTES

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PRESENT: J. Romo, J. Friedlander, P. Bishop, L. Fairly, J. Sullivan, S. Ehrlich, B. Partee, I. Alarcon, S. Broderick, T. Garey, K. Molloy, G. Thielst, L. Auchincloss, M. Guillen, and C. Ramirez

ABSENT: No student representative

GUESTS: P. English, D. Watkins

1.0 Call to Order

1.1 John Romo will join the meeting to address item 4.2.

1.2 Approval of the minutes of the May 16th and June 13th CPC meetings.

M/S/C [Guillen/Garey] to approve the minutes of the May 16th meeting. Abstention by new members of CPC.

M/S/C [Molloy/Fairly] to approve the minutes of the June 13th CPC meeting. Abstention by new members of CPC.

1.3 Introduction of new members of CPC:
Susan Broderick (Senate VP, replacing Frankel)
Ignacio Alarcon, (replacing Peter Haslund)
Geoff Theist (P&R Chair, replacing Lindemann)
Ben Partee (replacing Keith McLellan)

Jack Friedlander introduced the new members of CPC.

2.0 Announcements

2.1 Appointments to vacant management positions

Jack Friedlander announced that there will be closure this week on the selection of the Associate Dean/Athletic Director position. He said that John Romo has done an internal management search for a one-year contract to fill the position being vacated by Vice President Lynda in Continuing Education. He also indicated that there will be a job search in the next few weeks to fill the position vacated by Andreea Serban.

3.0 Information Items

3.1 Update on the state budget for 2006-07 and the implications for the college

Joe Sullivan said he is waiting for SB-361 to pass. It is anticipated that it will change the equalization allocation for SBCC from \$2,354,000 to \$4,050,000. He said it is important to note that this is the last installment of equalization. He indicated another item that is contingent upon the passage of SB-361 is the Continuing Education income estimated at \$228,000. The new equalization money will bring our allocation up to 70% of the FTES reimbursement rate received for credit FTES.

3.2 Update on 2005-06 enrollments

Jack Friedlander said that in order to meet last year's funded growth cap of 2.58%, the college needed to apply 127 FTES from this past summer to do so. Dr. Friedlander said that credit grew 2.85% last year in terms of state resident students and 10.7% in out-of-state/international students. This resulted in tremendous growth but cautioned the 10.7% is not counted by the state. However, those dollars still stay with the college. He reported that Continuing Education came in at 16% under where it was last year. The slight decline in on-credit FTES could be attributed to the changes taking place at the state level on funding and approving certain categories of non-credit instruction.

3.3 Update on summer enrollments

Dr. Friedlander said that we are having a very strong summer session and is estimating that we may be up by at least four to five percent. He won't know our final summer FTES figure until all of the positive attendance data are processed.

3.4 The HRLA, Scheduling Office and payroll positions agreed to in the ranking by CPC and alternative funding for the positions until approval of the budget

Sue Ehrlich spoke to all three positions: Scheduling, HRLA, and Payroll positions which were ranked high by CPC.

Vice President Ehrlich said the common thread as to why all three of these positions are being addressed on this agenda is the Banner implementation. She said they are experiencing changes in process and a data entry explosion that is seriously going to impact the way we are doing business. We need to get these positions in place now to get data entered and to be able to make our best decisions about how we are going to allocate workflow and the increased requirements for handling data. She said if we don't support the Scheduling Office we are going to be reverting back to staff entries in the catalog. Jack Friedlander interjected that it is more serious than Ms. Ehrlich is indicating. He said that we will not achieve our Banner implementation deadlines unless these three positions are filled immediately. He said that John Romo, Sue Ehrlich and he agreed that when SB-361 is approved by the Legislature, President Romo will release some funds for these positions that were ranked high. He said these positions are so critical to the institution that if that funding never comes across we will have to reallocate our internal funds to do so. However, without the augmentations requested and ranked by CPC, neither Sue nor Jack has the funds in their current budgets to pay for these positions. Sue Ehrlich said this request is coming as an information item and that the request is to have these positions filled out of Banner backfill dollars. Joe Sullivan said that he is hopeful that there will be an allocation of funds from the General Fund for these positions sometime in the course of the year. In lieu of that, he is asking that they be funded for the first year entirely from Banner backfill. He said without these positions, we can't get Banner up and running properly. Knowing that, once that backfill money runs out, it may take a reallocation of

funds to get full backfill. At the end of that year, if we haven't allocated funds from the General Fund to pay for these positions, we will need to determine how to find the money to do so which may involve layoffs or reallocation of funds.

Liz Auchincloss asked if John Romo supports this idea. Jack Friedlander said that yes, he does support this and that is why it is on the CPC agenda. Joe Sullivan said that the enhancement of Banner backfill would be from ending balances. Liz said if layoffs are considered, they should be from hourly employees. Jack Friedlander said that once AB-361 passes, he will be arguing that Banner is an institutional priority and the positions ranked high should be funded sooner than later.

Sue Ehrlich and Jack Friedlander indicated that in the ranking process, it was their recollection that these positions would be ranked before negotiations. John Romo has indicated that it was not his understanding. Joe Sullivan added that there was decision points discussed in CPC for releasing funds to pay for the items ranked by CPC: one was the passing of the budget and the other was the completion of negotiations. The ranked items would be funded at different times based on each of those occurrences. He indicated that was his understanding. Jack Friedlander said it was not defined how far down the list the President would fund. John Romo will evaluate when to release the funds to pay for the ranked positions on a case-by-case once AB-361 passes. Joe Sullivan said the benefits issue will be consideration in negotiations this year.

3.5 Categorically funded Continuing Education Division Outreach Services Coordinator

Lynda Fairly reminded the Council that her items for ranking were far down the list for funding thus it was time for her to become creative again. The critical position is the Outreach Services Coordinator. The person hired for this position would assist non-credit students to transfer into the credit program. This will help the credit program get the FTES it needs. She said she is able to fund this position through the matriculation grant that C.E. receives each year. She said there will be a large increase in the grant but in addition they have taken 90% of the CalWorks position [Gabrielle Siemion] out of matriculation. Ms. Siemion has resigned and there is now more than adequate dollars to fund this position. President Romo agreed with her method to fund this new position. Lynda's intent is to fill this position as soon as possible to be able to assist a greater number of non-credit students to transition to the credit program.

4.0 Discussion Items

4.1 Next steps in the allocation of new resource requests ranked for funding by CPC

John Romo said nothing has changed in this process. He has gone with a set of preliminary recommendations to the Board for allocation of new dollars. Those included the first phase funding for the Partnership for Student Success; the augmentation to the classified hourly pay scale; the position in Admissions; and two full-time positions in Security. The next stage is to look at what else might be funded when we hear in the not-to-distant future about the passage of SB-361 which is holding up the allocation of equalization dollars and the non-credit differential. Until that bill passes, those dollars will not be released. Then we can look at this again. President Romo said he is going to be very careful and conservative before he makes any further allocations from General Fund because of the negotiations that will take place this fall with the college's employee groups on salaries and benefits.

4.2 Long Range Capital Development Plan Including the Prioritization of Projects

President John Romo presented the first “draft” of the list of priority projects to be included in the District’s Long-range Capital Construction Plan which includes the major facilities, maintenance, renovation and new facility construction projects. He emphasized that some of the information in this document is incomplete and that it will be updated and revised in the next few weeks. He said he has attempted to use the college’s consultation process to identify the college’s priorities. He distributed the document of the Long Range Capital Construction Priorities outlined in three categories: (1) Advancing Innovation and Excellence; (2) Protecting our Infrastructure; and (3) Future Expansion to Meet the Community’s Needs, as well as sub-categories within those categories. President Romo wants to ensure that there is “buy-in” from the college community following the institution’s consultation process. He said there is a long-range development plan for the college on-file with the state which we are constantly updating. He said the vice presidents have been working in their areas to identify their needs beyond the 10-year timeframe to identify the facilities needs. He said that it is appropriate to look forward 10 years as any consideration of state funding will take four or five years before approval of funding if the state agrees it deserves consideration and then to get to the top of the list for distribution of those funds.

President Romo said the “draft” that he distributed is just a starting point. He will be talking with consultation groups in the fall and holding campus forums. He said the primary consultation group will be CPC because it represents the college as a whole. He will solicit and provide information to the other groups. He said he would like to take the recommendation of CPC to the Board to start the process for action at the study session in late November or early December. He will be distributing the same material to the Board as the consultation is underway. President Romo said that the Board will have a lot of discussion as it looks philosophically at just how extensively this campus should grow in that the Board is very sensitive to this issue.

In regard to the parking structure, President Romo indicated that he has gone to the Board with a recommendation that we proceed with building a multi-story parking structure in the location between the Sport’s Pavilion and the Marine Diving Technology Building [under the bridge location]. An architect has drawn some preliminary drawings that were taken to the Board in the spring as a recommendation. We are still appealing the Coastal Commission demand that in order for us to build SoMA we will also have to build a parking structure. We are appealing that. However, if we are considering building an international education building, we will have to build a parking structure. The cost to build a parking structure is escalating thus, after a lot of thought and discussion, President Romo said he made the recommendation that we build this facility. His estimate is that it would cost about \$11-12m to build a multi-level parking structure for which there is no state money. The college has amassed approximately \$6.5m in reserves for this construction. He said he and Joe Sullivan will come forward with a recommendation on how to finance the balance of a parking structure at the August Board study session for their consideration.

President Romo concluded that consultation regarding the priorities to be included in the Long Range Capital Development Plan will take place during the fall semester. Each CPC member represents a constituency and he needs each member to take to discuss the projects in this plan with their respective group and bring recommendations back to the table. He said he would go to meetings of the consultation groups to answer questions as part of this process. He would like a recommendation to him, taking the draft of the recommendations as a starting

point, and then what is ultimately recommended by the Council he will take to the Board as our institutional statement of what the major capital construction priorities are looking into the next ten years. He is hopeful that he would be able to take the recommendation to the Board by November. John Romo said it is premature for the Council to make a recommendation on whether to go out for a bond measure.

In answer to a question from Ben Partee on whether to take into consideration funding for any of these long-term projects from bond revenue, John Romo said we should not give any consideration to a bond measure at this time. He wants to know what the consultation groups indicate is important to them for us to consider in the long-range plan. Once these needs are identified he will go with a recommendation to the Board for a bond, then he will be making judgments and talking to CPC to see which items lend itself to a bond campaign. One of the first steps is to survey the community to see how the needs identified resonate with the community for support. The items identified for a bond would most likely be “programmatic”. John Romo urged the Council and consultation groups not to come up with a “ranking” of items. He said it is really to identify which are the most important items. He said that it is important to have college buy-in as part of the process for proceeding with a bond if the decision is made to do so.

Joe Sullivan distributed the budget and estimated completion dates for state scheduled maintenance projects (50% District match) and District projects (100% District funded) and the estimated cost and completion dates. President Romo said we do have some money coming from the state for deferred maintenance as well as having reinstated in our budget an allocation for major maintenance. However, he said we have many more needs than dollars.

5.0 Other Items

5.1 Dates for September CPC meetings:

September 5th

September 12th – President's Budget Forum, 3:00 p.m., PS-101

September 19th – no meeting

September 26th

6.0 Adjournment

Upon motion, the meeting was adjourned.